

# Lewiston Clarkston Bridal Fair 2018

NEZ PERCE COUNTY FAIR BUILDING

February 10<sup>TH</sup> 2018 • 10am – 4pm

Style Show at 2:30pm

We would like to extend an invitation for your business to participate in the Lewiston Clarkston Bridal Fair. This year's event will take place on Saturday, February 10<sup>th</sup> 2018 from 10am to 4pm.

I'm offering some great new sponsorship levels that are sure to ignite your business growth throughout the Lewis Clark Valley and surrounding areas, for more information please see the attached sponsorship page.

This well advertised event is designed for you to showcase your service or product to hundreds of brides-to-be. We are proud to have a history of over 23 years of successful, well attended events and expect this year to be great! In the past, we have had participants from every realm of the industry and we welcome you and your business.

The fee for this event will include the booth space you choose (8'x16' is \$225.00 and 8x24 is \$375.00) there will be a \$50.00 fee if the accompanying registration form and proper fee is not received by January 31st, 2018. You will have the use of our 8ft tables (up to 2 per booth), one black table linen per booth and chairs. Extra table linens can be rented through the Bridal Fair organization for an extra fee of \$10.00 each, please make sure you add that to your registration form if needed. Electricity & internet will be available at every booth. We will be advertising the event via radio, television, newspapers, flyers, Facebook, and on our website [www.lewistonclarkstonbridalfair.com](http://www.lewistonclarkstonbridalfair.com). We ask that you also help promote the event on your Facebook page, reader board, word of mouth, etc.

If you would like to participate please fill out the enclosed registration form and send it along with your check or money order to:

Bridal Fair  
PO Box 1281  
Lewiston, Idaho 83501

Participants may begin setting up on Thursday Feb. 8<sup>th</sup> 6pm-9pm  
Friday Feb. 9<sup>th</sup> 9am-10pm and Saturday Feb. 10<sup>th</sup> 6am-9am  
Event starts at 10am - please be ready by 9am sharp!  
If you have any questions please contact:

**Kacey Jackson-Sanders – Event Director**  
Cell: 208-790-9996 • Email: [kcsfloraldesign@gmail.com](mailto:kcsfloraldesign@gmail.com)

[www.lewistonclarkstonbridalfair.com](http://www.lewistonclarkstonbridalfair.com)

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P.O. Box 1281 • Lewiston, ID 83501 • [www.lewistonclarkstonbridalfair.com](http://www.lewistonclarkstonbridalfair.com)

To All Bridal Fair Participants,

Participation in the Lewiston Clarkston Bridal Fair is by invitation and all applications are subject to approval. Below is a list of rules and regulations. These are to provide a well organized and successful event for all participants. Please review and keep them in mind as you plan your booth.

- \* Only one business and/or organization per booth space. No Exceptions!
- \* Children who are with booth participants must be supervised.
- \* Do not trade places with another booth/participant.
- \* Do not approach customers with hand outs or flyers, they must come to you.
- \* You cannot promote any nonparticipating businesses/participants.
- \* Please give 7 days' notice if you're not able to make the event.
- \* No breaking down of booths before 4pm.
- \* Please provide your own extension cords, power outlets, and tape to cover.
- \* You are responsible for cleaning up your booth space at the end of the event.
- \* **No refunds on event fees, no exceptions.**

Your cooperation with these rules and regulations will help ensure your inclusion on our invitation list and a successful event. If you fail to comply with the previous rules set forth, you will give up the right to participate in future Bridal Fairs. **There will be a \$50.00 fee if the accompanying registration form and proper fee is not received by January 31st, 2018.** Can't wait for this great Bridal Fair event!

Hope to see you there!

**Kacey Jackson – Event Director**

208-790-9996 • [kcsfloraldesign@gmail.com](mailto:kcsfloraldesign@gmail.com)

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Name of Business or Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

Name of Person Working Booth (if different from above) \_\_\_\_\_ Phone \_\_\_\_\_

Tax ID Number (for resale booths) \_\_\_\_\_

**8x16 \$225.00** \_\_\_\_\_ **8x24 \$375.00** \_\_\_\_\_ **Sponsorship Level \$** \_\_\_\_\_

Number of tables \_\_\_\_\_ (up to 2 per booth space) Number of chairs \_\_\_\_\_

Table Linens: yes \_\_\_\_\_ no \_\_\_\_\_ Extra Linens: Qty \_\_\_\_\_ (\$10.00 each)

I give my permission for my business name, address and phone to be given to potential customers and used on advertising

Yes \_\_\_\_\_ No \_\_\_\_\_

Please provide brief description of display:

\_\_\_\_\_  
\_\_\_\_\_

Please initial the following:

\_\_\_\_\_ I understand that there are no refunds and I cannot set up until fee is paid.

\_\_\_\_\_ I understand that as a participant, I am committing to have a booth on February 10<sup>th</sup>, 2018

\_\_\_\_\_ I understand that I cannot begin breaking down my booth before 4:00pm

\_\_\_\_\_ I understand I cannot share or switch my booth space.

\_\_\_\_\_ I understand that I am responsible for cleaning up my booth space after the event.

\_\_\_\_\_ I understand that I can NOT promote non-participating businesses/organizations.

\_\_\_\_\_ I understand I cannot consume, be under the influence of, or serve alcoholic beverages.

\_\_\_\_\_ I have completed and returned by vendor tax ID form.

\_\_\_\_\_ I have read and understand the enclosed Rules & Regulations for event participants.

## Wavier of Liability

Sponsors and organizers of the Bridal Fair 2018 will accept no liabilities or be responsible for any damages to your display, its content or anyone staffing your booth whatsoever during the event or transportation to and from the event. Enter this event at your own risk. Upon entering you release to Bridal Fair 2018 the right to use your photo and business name for any promotional and advertising without any prior consent or compensation from Bridal Fair 2018 Committee or its Sponsors.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# 2018 Lewiston Clarkston Bridal Fair Sponsorship's

## **Major Event Sponsor: \$2000 or in-kind (2 businesses)**

- 8 x 24 Triple booth - you pick your booth location \$375.00 Value
- Listed on all Radio advertising for the event as major event sponsor with multiple stations \$1500.00 Value
- 2 Lewiston Tribune event ads
- Listed in the "Book of Love" and "Getting Married" publications
- Logo on our website
- Logo on Facebook page along with ads running from October throughout January
- Event logo on sign in table at the event
- Logo listed on all 100 posters

## **Event Sponsor: \$1000 or in-kind (8 businesses)**

- 8 x 16 booth - you pick your booth location \$225.00 Value
- Listed on 30 radio ads \$600.00 Value
- 2 Lewiston Tribune event ads
- Logo on our website
- Logo on Facebook page
- Event logo on sign in table at the event
- Logo listed on all 100 posters

## **Bar Sponsorship: \$500 (1 business) must provide bar license for Nez Perce County**

- Listed on over 20 Radio ads for the event as bar sponsor \$350.00 Value
- Logo on website
- Logo on Facebook
- Logo on sign in table at the event
- All profit sales sold at the event go to bar sponsor

**For more information or questions please contact Kacey Sanders 208-790-9996**